

**PROCEEDINGS OF THE REGULAR COMMON COUNCIL MEETING
SUPERIOR, WISCONSIN
Tuesday, May 5, 2020**

The Regular Meeting of the Common Council was called to order by Mayor Jim Paine at 6:30 p.m. in the Government Center, Board Room 201.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Present: Nick Ledin, Jenny Van Sickle, Warren Bender, Jack Sweeney, Brent Fennessey, Tylor Elm, Ruth Ludwig, Craig Sutherland (teleconference), Keith Kern, Esther Dalbec (teleconference) – 10

Also Present: Mayor Paine, City Attorney Prell, City Clerk Kalan

3. PROCLAMATIONS AND COMMENDATIONS

4. APPROVAL OF MINUTES April 21, 2020 - Regular Council meeting.

MOTION by Councilor Bender, seconded by Elm and carried, to approve.

5. PUBLIC HEARINGS

5.1 Public hearing to request comments on Community Development Needs and Fair Housing Choice.

No one spoke in favor of or opposition to; No action required.

5.2 R20-13495 Resolution introduced by the Community Development Division to amend and approve the 2020 Action Plan; Authorizing Staff to submit Plan to the U.S. Department and Urban Development.

No one spoke in favor of or opposition to.

MOTION by Councilor Bender, seconded by Ludwig and carried, to approve.

6. CONSENT AGENDA

MOTION by Councilor Bender, seconded by Ludwig and carried, to approve the Consent Agenda.

Communications and Reports Received and Filed:

6.1 Communications and Information Technology Committee, March 30, 2020.

6.2 Human Resources Committee, April 6, 2020.

6.3 Report of Small Business Economic Relief Grant Program disbursement.

Planning Director Serck provided an update on the program.

MOTION by Councilor Ledin, seconded by Sweeney and carried, to refer to possibility of expanding the program to the next Council meeting.

- 6.4 Finance Director Puetz projected a brief update on COVID-19 Financial Impact Analysis. No action.

Matters Referred:

Liability Claims Committee

- 6.5 Claim #20-13, J. Manion.

7. STANDING COMMITTEE RECOMMENDATIONS FOR APPROVAL

7.1 Finance Committee, April 16, 2020

- 2) To approve a 10 year lease for an E-One Firetruck.
- 4) To accept the 5-year contract with Tyler Technologies for Building Permit and Inspection software.
- 5) To approve a 5-year agreement with Passport Inc. for the City of Superior Parking Citation Processing services.
- 6) To approve the Nemadji Golf Course Plan of Action for the operations during COVID-19.
- 7) To table the 2020 Liability Insurance Budget until the May Finance Committee meeting.
- 8) To receive and file the 2019 Fourth Quarter Tourism update.
- 9) To receive and file the Nemadji Golf Course financials.
- 10) To receive and file the March 2020 check register.
- 12) To receive and file the General Financial Overview.

MOTION by Councilor Elm, seconded by Kern and carried, to separate item #4 and approve the remainder of the Finance Committee recommendations.
MOTION by Sutherland, seconded by Sweeney can carried, to table item #4 until the next council meeting.

7.2 Human Resources Committee, April 20, 2020

- 7) To approve the Information Technology Director wage reclassification from pay grade L to pay grade P.
- 8) To receive and file the Monthly Personnel Report for March, 2020.

MOTION by Councilor Ludwig, seconded by Bender, and carried, to approve.

Mayor Paine advised #4 of the minutes (revised job description of Director of Parks, Recreation & Forestry Director) will be brought to the next council meeting.

7.3 Plan Commission, April 15, 2020

- 1) To approve the small business grant application for New Horizons Children's Center of Superior.
- 2) To approve the small business grant application for Earth Rider Brewery.

- 3) To approve the request to submit Certified Survey Map for property located near Winter Street and Susquehanna Ave.
MOTION by Councilor Kern, seconded by Ludwig and carried, to approve.
(Fennessey abstained from 7.3 item 1).

8. BUSINESS BY DEPARTMENT HEADS

City Clerk Kalan

- 8.1** Recommending approval of miscellaneous licenses.
MOTION by Councilor Bender, seconded by Dalbec and carried, to approve.

Collection System Engineering & Operations Manager Abramson

- 8.2** Recommending approval to purchase a new Trimble S7 Robotic Total Station, from Frontier Precision for a total cost of \$39,171.30.
MOTION by Councilor Elm seconded by Bender and carried, to approve.

Planning Director Serck

- 8.3** Recommending approval of a small business grant application for New Horizons Children's Center of Superior, LLC, totaling \$9,807.
MOTION by Councilor Bender, seconded by Dalbec and carried, to approve.
(Councilor Fennessey abstained)
- 8.4** Recommending approval of a small business grant application for Earth Rider Brewery LLC, totaling \$24,406.
MOTION by Councilor Kern, seconded by Fennessey and carried, to approve.

Police Chief Alexander

- 8.5** Recommending approval to enter into a five-year agreement with Passport, Inc. for the Parking Citation Processing Services.
MOTION by Councilor Bender, seconded by Elm and carried, to approve.

9. BUSINESS BY THE MAYOR

- 9.1** Recommending approval to re-appoint Bill Fennessey to the Superior Housing Authority Board of Commissions for a term expiring May, 2025.
MOTION by Councilor Elm, seconded by Bender, and carried, to approve.

10. BUSINESS BY COUNCILORS

- 10.1** Council President Ludwig and Vice President Elm recommending approval of Council Committee appointments.
MOTION by Councilor Sutherland, seconded by Bender and carried, to approve.
- 10.2** Councilor Bender provided a brief summary of Cinco De Mayo.

10.3 Councilor Sutherland supported small businesses opening in a controlled and safe manner during COVID-19.

11. RESOLUTIONS

11.1 R20-13496 Resolution introduced by the Community Development Division to set a public hearing on May 19th, 2020, at 6:30 p.m. in room 201 of the Government Center to amend the Citizen Participation Plan.

MOTION by Councilor Bender, seconded by Elm and carried, to adopt the resolution.

11.2 R20-13497 Resolution introduced by the Community Development Division to set a public hearing on May 19th, 2020, at 6:30 p.m. in room 201 of the Government Center to amend the 2019 Community Development Block Grant Action Plan.

MOTION by Councilor Kern, seconded by Dalbec and carried, to adopt the resolution.

11.3 R20-13498 Resolution relating to the creation of a SafeVote Program for the Fall of 2020.

Councilors Fennessey and Sutherland expressed concern about spending an unknown amount of money during COVID-19.

City Clerk Kalan advised she would provide the Council with details once the program is developed.

MOTION by Councilor Sweeney, seconded by Dalbec and carried, to adopt the resolution.

12. ORDINANCES

12.1 O20-4191 Ordinance introduced by the Public Works Department of the City of Superior amending City Code, Chapter 112 – Traffic Code, Schedule J, Disabled Parking Zones, by removing 927 Clough Avenue.

MOTION by Councilor Kern, seconded by Dalbec and carried, to adopt the ordinance.

13. BUSINESS BY PUBLIC

Meeting adjourned at 8:00 p.m.

Respectfully submitted,
Terri Kalan, City Clerk
Superior, Wisconsin

Approved this 19th day of May, 2020.

Attest:

Mayor

City Clerk