

# **POLICE AND FIRE COMMISSION Minutes**

## **October 11, 2023 Regular Meeting**

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*The meeting was called to order by Maria Cuzzo at 4:47 pm on October 11<sup>th</sup>, 2023 in Government Center Room 204.*

### **1 CALL TO ORDER**

### **2 ROLL CALL**

**PRESENT:** Akela Lloyd, Tom Johnson, Maria Cuzzo, Brett Foote\*(left meeting at 5:52pm), Arthur Gil de Lamadrid\*(joined meeting at 4:56pm)

**CITY STAFF PRESENT:** HR Director Janigo, Police Chief Alexander, Fire Chief Vollbrecht, Nikki Kalan

*\*Attended Virtually*

### **3 RECOGNITION OF NOTICE TO PUBLIC**

### **4 APPROVAL OF MINUTES**

#### **4.1 Police and Fire Commission (Meeting held 09/13/23)**

**Motion by Maria Cuzzo, second by Akela Lloyd and carried to approve the minutes from 09/13/23.**

### **5 POLICE AND FIRE UPDATES**

Chief Alexander states the Police Department is going through the process of adding a therapy dog; more details to come at a future date. Chief Alexander recently attended an impactful holocaust training. The trainer will be coming back to the area in December 2023. It will be mandatory training for the Police Department and other local agencies will be invited to attend as well.

Chief Vollbrecht gave an update on trainings the Superior Fire Department has done over the last month. The Fire Department will be visiting local schools this month as it is Fire Safety month. will be finishing up their work soon on the solar project at HQ. One department member has resigned.

### **6 NEW BUSINESS**

#### **6.1 Letter from Chief Vollbrecht – Grigsby Resignation**

**Received and filed.**

#### **6.2 Outline and Approve Police Chief Hiring Process**

The following is a summary of the decisions that were made 10/11/23 for the recruitment process:

Position will be posted from 10/17/23 (or 10/18/23) until Noon on 11/08/23, approximately 3 weeks. Recruitment will be focused regionally.

Application requirements: City application, resume, and supplemental questions. Letters of recommendation and additional supplemental information will not be allowed or considered.

After 11/08/23, HR Director Janigo will determine if all applicants meet the minimum qualifications. All applications will be forwarded to PFC members to review, including those deemed to be unqualified (as will be noted) for your concurrence.

Interviews will be held sometime the week of November 27<sup>th</sup> at 4:45 P.M. (excluding 11/29/23). Location to be determined. The PFC, Mayor Paine, Councilor Fennessey, HR Director Janigo, and a WI Police Chief will be invited to participate in interviews.

Candidate will be required to undergo a background investigation, psychological examination, and medical exam and drug screen.

6.3 Approve Police Officer hire list

**Motion by Akela Lloyd, second by Brett Foote. Motion carried.**

## **7 ADJOURNMENT**

**Motion by Maria Cuzzo, second by Akela Lloyd, and carried to adjourn at 6:02 PM.**

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*Submitted by Nikki Kalan*